

**Task #3 - Standing Committees (Per By-laws) and Workgroups**

**Communication** among workgroup members can be attained via teleconference (arrange through Peter Schumacher 515-281-4778), [pschuma@dhs.state.ia.us](mailto:pschuma@dhs.state.ia.us) - phone calls, e-mail, share point, or a face to face meeting.

**Teleconference information** 1-866-685-1580 conference code: 8957365810

When a chairperson of the committee or workgroup has been chosen by the committee or workgroup members - please notify Teresa and Connie. The chairperson of the committee or workgroup will be responsible for initiating communication and setting meetings.

Each committee or workgroup chairperson should be prepared to present a report at each Council meeting.

**Committee/workgroup tasks and projects should reflect the purposes of the IMHPC and contribute toward system transformation:**

- 1) **Review Mental Health Block Grant** and make recommendations.
- 2) To serve as an **advocate** for adults with a serious mental illness, children with SED and their families, and other individuals with mental illness.
- 3) To **monitor, review, and evaluate**, not less than once each year, the allocation and adequacy of mental health services within the State.

**1. Executive Committee (5)**

Chairperson – Teresa Bomhoff                      Chair of Monitoring & Oversight Committee – Jim Rixner  
Vice Chairperson – Ken Briggs, Jr.              Chair of Nominating Committee – Ken Briggs  
Secretary – Brad Richardson

**Projects:** Coordination with the MHDS Commission  
Assemble Council priorities for the MH system in consultation with the Commission and DHS  
Pen the Planning Council letter for the Block Grant application and Council letter for the Implementation report.  
Attend as many other committee and workgroup meetings as possible

**2. Nominations Committee (5) -**

Brad Richardson                      Dennis Sharp  
Ken Briggs, Jr.- Chairperson              Kathleen Goins  
Amber Lewis

**Projects:** Member/Orientation packets  
Mentoring new members  
Reviewing and recommending applications for membership to the council

**3. Monitoring and Oversight Committee (5)**

Donna Richard-Langer                      Jim Rixner, Chairperson  
Craig Matzke                      D.J. Swope  
Anna Killpack

**Projects:** 1. Establish relationship with Administrator Shults  
2. Understand expectations  
3. Refine reporting  
Monitor expenditure of Block Grant, draw down the entire Grant  
Review contracts for 25% of money - How is 5% admin \$ spent?

The 3 Committees are limited to 5 voting members as per the bylaws. Others can attend the committee meetings but cannot vote. Workgroups do not have a limit on the # of members who can participate and vote on the issues of the workgroup.

**Legislative Workgroup –**

Sharon Lambert              Kim Wilson  
Todd Lange              Anna Killpack  
Ken Briggs, Jr.              Craig Matzke

Teresa Bomhoff (Executive Committee)  
**Project:** Recommend legislative priorities for FY 2017 and coordinate efforts with other organizations

**Block Grant/State Mental Health Plan Workgroup - next block grant application is due September 2017**

- ✓ Teresa Bomhoff
- ✓ Christina Scharck
- ✓ Sharon Lambert
- ✓ Kris Graves
- ✓ Ken Briggs
- ✓ Kim Wilson
- ✓ Craig Matzke
- ✓ Jim Rixner

**Public Safety Workgroup**

Brad Richardson, Chairperson  
Dr. Gary Keller, Advisor  
Ken Briggs, Jr. (Executive Committee)  
Jim Rixner  
Teresa Bomhoff (Executive Committee)  
Craig Matzke  
Jennifer Vitko\*  
Kim Wilson\*  
\*special task for regional information

**Bylaws /Policy/Procedures Workgroup**

**Integrated Health Home (IHH) Workgroup**

Todd Lange  
Jim Rixner

**Topics:**

1. Work with 15 regions to determine what is being implemented and where their next priorities are
2. On-line training for first responders & police
3. Statistics project w/Marshall Co. Sheriff's office

**Media Group – speaker's bureau**

Rhonda Shouse, Chairperson  
Tammy Nyden  
Julie Kalambokidis  
Kris Graves

**Children's Workgroup**

Tammy Nyden – Chairperson  
Anna Killpack  
Craig Matzke  
Teresa Bomhoff

MH Courts  
Telepsych  
Non-compliance orders  
MH issues  
Monitoring Medication  
Work w/Senator Ernst  
Police/Fire/EMS  
MH First Aid  
Polk Co. MH Crisis team  
ER nurses and doctors, security guards

(This is a merging of former workgroups Corrections, Veterans and First Responder MH training)